

**TUESDAY, MAY 5, 2026**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, May 5, 2026, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson, and Mr. Gary K. Scherer. Marc Rogols, County Administrator, was also in attendance.

**In the Matter of**  
**Executive Session:**

At 8:30 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (3) pending or imminent court actions; with Jeremy Grant, Marc Rogols, County Administrator, Angela Karr, County Deputy Administrator, and Brandy Stewart, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

At 9:08 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

No Action taken.

**In the Matter of**  
**Minutes Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from April 28, 2026, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

**In the Matter of**  
**Bills Approved for Payment:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated May 5, 2026, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$529,626.54 the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

**TUESDAY, MAY 5, 2026  
OFFICE OF THE BOARD OF COMMISSIONERS  
PICKAWAY COUNTY, OHIO**

**In the Matter of  
Then and Now Certification Approved for Payment:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated May 5, 2026, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$284,864.67 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

**In the Matter of  
Supplemental Appropriation Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for SUPPLEMENTAL APPROPRIATION:

**\$1,000.00 – 1001.102.30.550100 – Maintenance Non-CAP Equipment – Commissioner**

**\$400,000.00 – 1001.101.30.540100 – Countywide Contract Services - Commissioner**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

**In the Matter of  
Report Provided by Tim McGinnis:**

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission: May 12th Agenda
  - Deercreek Zoning Code Amendment
  - Monroe Township Zoning Code Amendment
  - Pickaway Township – AG to Commercial Business
  - Pickaway Township – 2nd Amendment to consider
  - Park 762 – Final Plat
- Outstanding Plats:
  - Rickenbacker Land Expansion (Anduril)
- Lot Splits:
  - Approved 13 lot split in the last week, 8 open applications currently.
- CDBG
  - Ashville Project -- Documentation
  - Circleville CI Change Order #1 -- \$137,464.48 to be paid for by Water Supply Revolving Loan Account

**TUESDAY, MAY 5, 2026**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

- Risk Assessment Policy for Distribution of Federal Funds
- Rickenbacker Area Road Dedication Plat

**In the Matter of**  
**Report Provided by Robert Adkins:**

The following is a summary of the report provided by Robert Adkins, IT Director.

- Setup of 4thdistrictappealsoh.gov –
  - Added Domain into County O365 tenant
  - Will contact Tasha to discuss move to .gov
- Palo Alto install – Continuing to work with Mark – Scheduled calls twice weekly
- Continuing the Encryption of Laptops with Bitlocker using Group Policy and Nija One for deployment
- Duo Licensing – continuing to reduce the count of licenses and communicate to previous users
- Initial meeting with Nathan Dilley
- ID Networks meeting – there seems to be some progress being made.
- Setup of Email Tenant for as described
  - Domain purchased
  - Microsoft Licenses purchased
  - O365 Tenant created
  - Accounts created
  - Domain verification completed in tenant
  - DNS records configured
  - Setting up conditional access and other security measures with Mark

**In the Matter of**  
**Report Provided by Tiffany Nash:**

The following is a summary of the report provided by Tiffany Nash, EMA Director.

- Approvals
  - None
- This Week
  - Pickaway County & ID Networks Call – 5/4
  - Ohio Safety Grant Webinar – 5/5
  - Circleville School Exercise Meeting – 5/6
  - Unhoused Alliance – 5/6
  - Circleville School Staff Exercise Walk Thru – 5/7
- Next Week
  - Circleville Schools Full Scale Exercise with Students – 5/11
  - Ohio EMA Grants Office Hours – 5/14
  - Extreme Weather Workgroup – 5/14
- Programs
  - EMA Operations
    - On standby for Elections
      - Monitoring state and local election channels
      - Checked in with Engineer's Office for road closures that could impact polling locations
    - Participating in Circleville School Full Scale Exercise
  - 911 Coordinator
    - No new information
  - Run Cards
    - Doug shared that there has been a lot of internal work done
    - Civil side of the platform images shown – Civil side and Jail side should link together with a little training needed for users
    - Data conversions are being reviewed internally

**TUESDAY, MAY 5, 2026**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

- Law Code integration
- Domain verification ready for IT
- Helen has the first pass of run card data done. There were some discrepancies – several stayed on after the call to work through those and get them answered.
- LEPC
  - No new information
- Radio Programming –
  - Continue to operate as stated
  - Josh Sharrett starts as Communications Technician on 5/18
- Drone Program
  - No new information
- CERT
  - No new information

**In the Matter of**  
**Report Provided by Angela Karr:**

The following is a summary of the report provided by Angela Karr, Deputy County Administrator:

- There were Zero (0) BWC claims (2026 = 3) and No (0) unemployment claims filed for the week (2026 = 1).
- Gov Deals –
  - PCSO provided information to post the two old Harley Davidson Motorcycles for sale. No Update
  - Waiting for information on old covert cars being sold. Donation to Airport to replace van.
- Personnel –
  - One (1) new hire packet was sent out this week to JFS, and a total of 28 in 2026.
- Job openings –
  - P/T Custodian – Posted
  - F/T Custodian – Posted
  - Maintenance Worker – Posted
  - Dog Warden Position - Posted
- Building Department – Marc Rogols met with Kelly Kight relative to fees and will discuss.
- Health Insurance –
  - Blood Drive May 14<sup>th</sup> (34 donors registered).
  - May Employee Shout Out was shared by email May 1<sup>st</sup> and posted to website. Starting to receive nominations for next month.
- Miscellaneous –
  - Concerns with Annex parking lot. Hard for veterans and disabled to get across parking lot to get into building.

**In the Matter of**  
**Executive Session:**

At 9:52 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (3) pending or imminent court actions; with Marc Rogols, County Administrator, Angela Karr, County Deputy Administrator, and Brandy Stewart, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

- ❖ Mrs. Stewart left the session at 9:52 a.m.
- ❖ Mrs. Karr left the session at 10:05 a.m.

At 10:14 a.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to resume Regular Session.

**TUESDAY, MAY 5, 2026**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

No Action taken.

**In the Matter of**  
**Report Provided by Sheriff Hafey:**

The following is a summary of the report provided by Sheriff Hafey, Pickaway County Sheriff.

- Deputy leaving to go to Obetz in 2 weeks.
- Promoted 3 Deputies to Sergeant this morning.
- Cooling Project is underway. Should have the air back tomorrow.
- No major incidents last week.

**In the Matter of**  
**2026 CORSA Program Renewal**  
**With Hummel and Plum Insurance:**

Brian Nelson, Hummel and Plum Insurance and John Brownlee with CORSA presented the renewal rates for 2026 CORSA Property and Casualty. The 2026 renewal is \$355,455 which is a 7.23% increase. Member credits received in 2026 Loss Control Incentive Program \$1,195. Pickaway County received a 2025 Cyber Grant in the amount of \$5,500, and 2025 Law Enforcement Grant in the amount of \$5,400. There are three Ransomware Coverage and Tiers, and Pickaway County is at Tier 2 with a coverage limit of \$1,000,000.

**In the Matter of**  
**Discussion with City**  
**Of Circleville Mayor Blanton:**

Mayor Michelle Blanton met with the Commissioners, and Kelly Kight from the Pickaway County Building Department. Ms. Blanton wanted to ask what the process looks like to get a Certificate of Appropriateness. She wants to make sure that everyone is communicating the same process with the business owners. She said that she is responsible for the policy and making sure that it is executed properly and would like to be under the same understanding of what that process is and what the policy is. So, then she can respond to constituents that come to talk to ask questions. Mrs. Blanton states that a situation came up where a local business that didn't make it over to the City Administration Building to get the sign permit went to the Pickaway County Building Department for a permit that they thought was all that was needed and that they were finished. Businesses located in the downtown Historic District must have a Certificate of Appropriateness for an exterior sign, and the business outside of the Historic District does not need a Certificate of Appropriateness. There are extra steps that need to be taken with the businesses in the downtown Historic District. All changes in the Historic District must be approved by the Historic District Review Board. Mrs. Blanton stated that the City of Circleville now has a Code Enforcement Officer that has been hired and has been going out and making sure that everyone is abiding by the codes. Letters have been sent to multiple businesses that have not gone through the proper procedure of getting the Certificate of Appropriateness. Mr. Kight said that there can be an easy fix from the Pickaway County Building Department. The Pickaway County Building Department can make sure that the business has the Certificate of Appropriateness for the Historic District before they will issue a building permit. Commissioner Henson mentioned that maybe they may want to make Certificate of Appropriateness be city wide and not just for the Historic District. Mr. Kight then said that normally with a zoning board a COA is used for citywide type of document. If the document could be changed to citywide and not for just Historic District it can be taken care of that way as well. Ms. Blanton is going to speak with City Planner about a possible change of the Certificate of Appropriateness document.

**In the Matter of**

**TUESDAY, MAY 5, 2026**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

**Jay Elsea with the Pickaway  
County Airport Authority Board:**

Mr. Elsea with the Airport Authority Board met with the Commissioners to discuss the funding of the Memorandum of Understanding for the 14-Bay T-Hanger and Taxiline. Mr. Elsea states that it was discussed that there is a contract between the Pickaway County Airport and Jay-Car, and not between Pickaway County Commissioners and Jay-Car. It was suggested that the Pickaway County Commissioners fund the Pickaway County Airport upon invoice. Then the Pickaway County Airport can pay the invoice from Jay-Car. Also discussed was quote for mowing from Just in Time Lawn Care for the Pickaway County Airport property. Mr. Elsea is going to present it to the board at the next Airport Authority Board meeting.

**In the Matter of  
Knollwood Wastewater Treatment Plant and  
Wintergreen Lift Station Project  
Pay Estimate #9 with Darby Creek Excavating  
For Pickaway County Engineer Department:**

Chris Mullins, County Engineer submitted a pay estimate for the Knollwood Wastewater Treatment Plant & Wintergreen Lift Station project. Pay estimate from Darby Creek Excavating is for the period of March 1, 2026, through April 28, 2026, in the amount of \$61,740.00. Commissioner Gary Scherer offered the motion, second by Commissioner Harold Henson, to approve and authorize Commissioner Wippel to sign the Contractor's Application for Payment No.9.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

**In the Matter of  
Contract Award for Project Referred to as the  
2026 Pickaway County and Township Resurfacing Program Bid C  
For Pickaway County Engineer Department:**

In reference to the bid opening conducted on April 28, 2026, referred to as 2026 Pickaway County and Township Resurfacing Program – Bid C and upon the written recommendation of Anthony Neff, Pickaway County Deputy Engineer, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to award to the contract to Runway Incorporated, 160 Blue Gill Road, Peebles, Ohio 45660, in the amount of \$437,888.65.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

**In the Matter of  
Engineer's Contract with Runway Incorporated  
for the 2026 County and Township Resurfacing Project, Bid C:**

In reference to the bid awarded to the Runway Incorporated for the referenced project 2026 County and Township Resurfacing Project, Bid C Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into contract with the Runway Incorporated for the 2026 County and Township Resurfacing Project, Bid C in the amount of \$437,888.65.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

**TUESDAY, MAY 5, 2026  
OFFICE OF THE BOARD OF COMMISSIONERS  
PICKAWAY COUNTY, OHIO**

**In the Matter of  
Contract Award for Project Referred to as the  
2026 Pickaway County and Township Resurfacing Program Bid A  
For Pickaway County Engineer Department:**

In reference to the bid opening conducted on April 28, 2026, referred to as 2026 Pickaway County and Township Resurfacing Program – Bid A and upon the written recommendation of Anthony Neff, Pickaway County Deputy Engineer, Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to award to the contract to Fillmore Construction LLC, 11741 State Route 72, Leesburg, Ohio 45135, in the amount of \$2,564,183.90.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

**In the Matter of  
Engineer’s Contract with Fillmore Construction LLC  
for the 2026 County and Township Resurfacing Project, Bid A:**

In reference to the bid awarded to the Fillmore Construction LLC for the referenced project 2026 County and Township Resurfacing Project, Bid A Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the contract addendum with Fillmore Construction LLC for the 2026 County and Township Resurfacing Project, Bid A in the amount of \$2,564,183.90.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

**In the Matter of  
2026 Application for Certificate of Coverage  
Annual Fee Assessment Statement Signed for Submission to the  
Petroleum Underground Storage Tank Release Compensation Board:**

Commissioner Harold Henson offered a motion, seconded by Commissioner Gary Scherer, authorizing Commissioner Jay Wippel to sign the 2026 Application for Certificate of Coverage Annual Fee Assessment Statement in the amount of \$1,650 for submission to the Petroleum Underground Storage Tank Release Compensation Board.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

**In the Matter of  
Community Development Block Grant  
City of Circleville Utility Improvements  
For Walnut Street Change Order No.1:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve change order #1 for the Community Development Block Grant, City of Circleville Utility Improvements for Walnut Street. The request is to increase the contract amount \$ 137,464.48. Revised Bid Items No. 36 “Water Services Line Transferred “unit price from \$2,200.00 each to \$5,228.32 each, Bid Item No. 11 “12-Inch Insertion Valves” unit price from \$20,000.00 each to \$29,680.00 each, and add Bid Item No. 43 “Tracer Wire” unit price of \$0.45 per linear foot for a total quantity of 805 linear foot needed.

**TUESDAY, MAY 5, 2026**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

**In the Matter of**  
**Dedication Of Rickenbacker Parkway East,**  
**Fury Court, and Airbase Road**  
**Approval In Madison Township:**

Tim McGinnis, Planning and Development presented a plat for Rickenbacker Parkway East. Upon review, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and sign the Dedication of Rickenbacker Parkway East, Fury Court, And Airbase Road in Madison Township.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

**In the Matter of**  
**Wilson Partners II LLC Quote:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the quote received from Wilson Partners II LLC. Annual fee for Consulting & Management Services for ongoing Health & Welfare Benefits; Strategy and Leadership Services in the amount of \$22,500.00.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

**In the Matter of**  
**Accurate Heating and Cooling Quote for**  
**Pickaway County Fairgrounds:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the quote from Accurate for the Pickaway County Fairgrounds in the amount of \$9,869.00. Accurate Heating and Cooling will install a bypass ductwork system for the make-up air unit in the Pickaway County Heritage Hall located at the Pickaway County Fairgrounds.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

**In the Matter of**  
**Agreement to Pay 50% of the**  
**Cost of New Computers for the**  
**Pickaway County Prosecutor's Office:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve to pay 50% of the cost of new computers for the Pickaway County Prosecutor's Office in the amount of \$7,491.00 from Insight Public Sector, Inc.

**TUESDAY, MAY 5, 2026**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

**In the Matter of**  
**Pickaway County Juvenile Court, CASA Program**  
**Certification Regarding Debarment, Suspension,**  
**Ineligibility and Voluntary Exclusion Lower Tier**  
**Covered Transactions, Special Condition #10 with US**  
**Department of Justice Programs, Office of the Comptroller:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the Pickaway County Juvenile Court, CASA Program Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions, Special Condition #10 with US. Department of Justice Programs, Office of the Comptroller.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

**In the Matter of**  
**Certification Form for**  
**Pickaway County Juvenile Court/CASA Program:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Commissioner Jay Wippel to execute the Certification Form for Pickaway County Juvenile Court/CASA Program regarding Pickaway County Juvenile CASA Incorp Grant, Grant No. 2026-VOCA-136537679 in the amount of \$9,961.95.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

**In the Matter of**  
**Pickaway County Juvenile Court, CASA Program**  
**Special Condition #16, Certification of Compliance with**  
**Regulations Office for Civil Rights, Office of Justice Programs**  
**For Subgrants Issued by the Ohio Attorney General's Office**  
**2026-VOCA-136537679 Grant:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Commissioner Jay Wippel to execute the Pickaway County Juvenile Court, CASA Program Special Condition #16, Certification of Compliance with Regulations Office for Civil Rights, Office of Justice Programs for Subgrants Issued by the Ohio Attorney General's Office. Grant #2026-VOCA-136537679 was awarded in the amount of \$9,961.95.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

**In the Matter of**

**TUESDAY, MAY 5, 2026  
OFFICE OF THE BOARD OF COMMISSIONERS  
PICKAWAY COUNTY, OHIO**

**Pickaway County Juvenile Court, CASA Program  
Requirement to Disclose Whether Recipient is  
Designated “High Risk” by Federal Grant-Making  
Agency Outside of Department of Justice:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Commissioner Jay Wippel to execute the Pickaway County Juvenile Court, CASA Program Requirement to Disclose Whether Recipient is Designated “High Risk” by Federal Grant-Making Agency Outside of Department of Justice.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

**In the Matter of  
Pickaway County Juvenile Court, CASA Program  
VOCA and SVAA Grant Award and Acceptance Form:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Commissioner Jay Wippel to execute the Pickaway County Juvenile Court, CASA Program VOCA and SVAA Grant Award and Acceptance Form in the amount of \$9,961.95.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

**In the Matter of  
Jeremy Grant Hired as Chief Dog Warden for  
The Pickaway County Dog Shelter:**

After reviewing and discussing the applications received for the Chief Dog Warden position at the County Dog Shelter, Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to hire Jeremy Grant, starting date June 1, 2026.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

**In the Matter of  
Allocation for April 2026  
Quarterly Casino Revenue:**

Treasurer, John Howley administered the April 2026 Quarterly Casino Revenue collections in the following manner:

**\$11,606.16 to 4001.100.11.450075 – Capital Fund  
\$220,517.04 to 1001.100.11.450075 – General Fund**

**In the Matter of  
County Administrator Report:**

The following is a summary of the report provided by Mark Rogols, County Administrator:

**TUESDAY, MAY 5, 2026**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

following is a summary of the report provided by Mark Rogols, County Administrator:

- Building Department –
  - Met with Kelly Kight yesterday, Monday, May 4, 2026.
  - Contract Updates/Residential 10% approved last week.
  - Tarlton, Williamsport, Circleville, New Holland, Commercial Point, and Circleville. Meeting with Mayor Blanton today.
- Health Insurance –
  - Matt Schoeppe (Wilson Partners) continues working on proposal for Life/Disability. Change centering on AFLAC to combine with benefits.
  - Cafeteria and 125 Agreement completed. Meeting with Matthew Schoeppe, and Lisa Burroughs Thursday, May 7, 2026, at 2:00 p.m., copies to be distributed next week.
  - Contract renewal with Wilson Partners May 1, 2026 – April 30, 2027.
- Causality Insurance –
  - Brian Nelson on agenda for renewal and 2026-2027 Loss Control Incentive Program.
- Dog Shelter –
  - No Report
- Maintenance –
  - Fairgrounds back flow inspections completed and reports filed with City of Circleville. Three valves in need of repair, and one failure. Koorsen coordinating repairs.
- Engineer's Office –
  - Continue working with Chris & Representatives from DRC on the sanitary at PCI Prison. No billing since 2018. Researching the "Jed Tax" administered by Grove City and township created.
- BWC / Sedgwick –
  - No Report
- Fairgrounds –
  - Multipurpose Building – Spoke with Chris with WDC yesterday and confirmed prevailing wage applicable for state capital finding. Proceeding with Bid process accordingly.
- Miscellaneous –
  - Liberty Tree Planting at Mt Oval – Pickaway Plains Daughters of The American Revolution
  - 2026 Community Housing Impact & Preservation (CHIP) Application participation
  - Prosecutor's Proposal for new computers.
  - Palmer Energy Report 4/30/26.
  - Rumpke – Updating service at Memorial Hall to bi-weekly pickup with smallest dumpster.
  - Opioid Settlement participation agreement has been completed and filed as per previous approval.
  - Real Estate purchase of the Prosecutor's Building closed Thursday April 30, 2026. All documents filed and accepted.
  - Revised quote from Justin Jacobs / Just in Time Lawn Care for Airport mowing.
  - Attended pre-bid conference yesterday, Monday, May 4, 2026. Bid opening May 19, 2026, at 10:30 a.m.
  - JFS Teleworking / Hybrid working agreement, revisit.

**In the Matter of**  
**Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending May 2, 2026.

A total of \$245.00 was reported collected as follows: \$60 in dog licenses, \$45 dog license late penalty; \$40 Owner turn-in euthanized, \$50 adoptions, and \$60 redemptions.

Twelve (12) stray dogs were processed in; two (2) dogs were adopted.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

**TUESDAY, MAY 5, 2026  
OFFICE OF THE BOARD OF COMMISSIONERS  
PICKAWAY COUNTY, OHIO**

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner  
BOARD OF COUNTY COMMISSIONERS  
PICKAWAY COUNTY, OHIO

Attest: Brandy Stewart, Clerk